1.4 Priority of Access Policy
Under the Department of Families and Community Services, guidelines for Priority of Access are as follows:

**First Priority**
Work-force participants where single/both parents are employed, seeking employment, or studying/training for future employment.

**Second Priority**
Children or parents having a continued disability or incapacity.

**Third Priority**
Children at risk of serious abuse or neglect.

**Forth Priority**
Parents at home with more than one child below school age.

While these guidelines are in priority order, centres also need to assess priority within these groups. Within each group the consideration which govern access decision are:

- The benefit of child care to the child and the family.
- The alternative arrangements reasonably available to achieve that benefit.

Services should particularly consider the benefits or restricted alternatives affecting the following groups:

- Families on lower incomes.
- Aboriginal families.
- Parents or children with disabilities.
- Families with a non English speaking background.
- Single parent families.
- Socially isolated families.

Shorncliffe OSHC does not discriminate on the basis of religion, sex, disability, race, marital status or income.