**SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING**

**Date: 16 July 2014**

1. Meeting opened at 7pm by Debby Drago.

**Attendance:** Debby Drago, Mav Regan, Cameron Boal, Kelly Bretherton, Matt Smith, June McCrorie

**Apologies:** Shelli Hulcombe, Kodi Thompson, Julie Englefield, Sarah

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<tr>
<th>Item</th>
<th>Discussion</th>
<th>Moved: Kelly Seconded: Matt Carried</th>
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<td>2. Confirmation of minutes</td>
<td>The minutes of the meeting held 11 June 2014 were tabled and confirmed as correct.</td>
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| 3. Tuckshop Report                        | • The canteen took over $1200 in each week of June.  
• Estimated profit of $1,837.50  
• Sports Day takings were approx. $1200 – thank you to the great support from the volunteers.  
• The café will only be held in the winter months as the highest selling item is hot chocolates. The café has paid off the coffee machine so anything extra is now profit.  
Sales are on average $30/day however only a small number of coffees are sold each day. | Moved: Debby Seconded: Matt Carried                                                                 |
| 4. Chaplain’s Report                      | • Not available  
• Cameron advised that Sarah, the new Chaplain, has started and is getting to know staff, students and the student council.  
• The Chaplaincy committee will meet next week to discuss strategy and direction.  
• Sarah is currently working Wednesdays and Thursdays.                                                                                             |                                                                                                  |
| 5. Correspondence In/Out                  | Nil correspondence received.  
Letters of thanks were sent to Victoria Newton and the PCYC for the Movie Night.                                                                                                                      |                                                                                                  |
| 6. Business Arising | a. Traffic Congestion and proposal to change start/finish times – Cameron prepared an entry for the school newsletter that outlined the problem and recommended the change be implemented. There was some discussion about the process that should be followed and it was agreed that  
- feedback would be sought in the newsletter and by Class Parent Reps;  
- the August meeting will answer questions on this issue;  
- depending on the outcomes of this P&C meeting a brief survey may be developed seeking a yes/no response to the change;  
- any change will be finalised for the September briefing to new prep families.  

b. Oval upgrade – we have progressed through the first stage of the process and the next stage is seeking more detail around quotes etc. 2 formal quotes have been received however a third will be looked into. Matt and Paul will do the necessary risk assessment for the project. |
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<td>7. Executive Committee Decisions</td>
<td>Nil Executive Decisions</td>
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<td>8. Treasurer’s report</td>
<td>Report not available.</td>
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| 9. OHSC report | • Report tabled and attached.  
• Numbers were good for the month and Trent will continue to work on the outstanding debtors.  
• It has been difficult to separate the children’s play areas due to the height restrictions as discussed at last month’s meeting and Trent asked if this restriction could be relaxed due to a. children being segregated into age groups which is against the Early Childhood guidelines; and b. staff costs have increased. Cameron was willing to relax this requirement.  
• Cameron will remind parents that children are not allowed to play on equipment before or after school.  
• A suggestion was made that OSCH include a statement on their membership form seeking parent permission that their child can play on any equipment whilst supervised.  

Moved: Matt  
Seconded: Kelly  
Carried |
### 10. President's report

Report tabled and attached.

- **Sports Day** – huge thanks to Annemarie and David Balish and other parents who made the day a great success. $1200 was raised.
- **Movie Night** – was a fantastic night and a massive thank you to Shelli for organising the evening. The movie night could be run in Term 1 next year when it is warmer and maybe under the library area.
- **Einbunpin** – Luci is continuing to make jewellery with the students and is progressing well.
- **Trivia Night** – estimate approx. 20 tables on the night of 6-8 people at each table. Call out will be made for trestle tables and heaters. A large number of donations have been received already. Babysitting has been arranged at OSCH.
- **Café** – looking at returning machine over summer as we won’t make as many hot chocolates over the warmer months.
- **Year 1 roof extension** – congratulations to Claire with her application to get a roof over Yr 1 extended and to install fly screens. Cameron has suggested adding to this to enclose the verandah further.
- **Pier Avenue Crossing** – council have installed a sign to drive safely at the wrong end and have painted yellow lines. This doesn’t seem to be solving the problem. Debby has contacted the Principal of St Pats who wasn’t aware of this problem. He also advised that buses will not be parked along Yundah St when construction work begins soon.

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### 11. Principal’s report

- **Calendar** – tabled.
- **June is acting Deputy Principal.**
- **Changes have been proposed to the catchment area that appears problematic.** Cameron will contact Qld Ed with feedback.

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12. Fundraising/Community report
   c. Twilight Markets – this has been set as Sunday 7 December from 4-7pm. Rowe will be asked if she would like to coordinate this event. Graham Ironside will be contacted about the speakers and sound system and Shelli about the musical program. It was suggested that each grade could be responsible for a stall eg selling soft drinks, sausages, christmas decorations, slushies etc.
   d. It was agreed that this term is full and no other events are needed. The School will not have a stall at the Deagon Races as no coordinator has been found. Cameron suggested 5 September for the annual dinner with fathers just before Father’s Day.

13. General Business:
   a. Mav advised the meeting of the Snow Queen community theatre production which will be held at the school. This would be an ideal opportunity to sell sausages, home bake and drinks. This will be held on Sep 27 and Sep 28.

   b. June discussed the History Committee and advised there have been delays due to computer problems with one of the members. June asked whether any money could be forthcoming to complete the Historical Walkway as mentioned in previous meetings. The P&C were willing to dedicate some fundraising monies to the walkway however Claire would be asked to look for specific grants to do this.

   c. The Grant writer position was discussed and it was noted this position should be asked to look for appropriate grants and given direction. Other areas that may be supported by grants include resurfacing the tennis/netball courts; historical walkway. Debby will contact Claire about this.

14. Ratify new members
   No new members.

15. **Closed at 8.10pm.** Due to the Ekka Show day, the next Meeting will be on 20 August 2014 at 6.30 for 7pm start.
Minutes endorsed as true and correct:

President’s Signature: __________________________

President Name: __________________________

Dated: __________________________