SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING

Date: 10 Sep 2014

1. Meeting opened at 7pm by Debby Drago.

Attendance: Debby Drago, Kelly Bretherton, June McCrorie, Kodi Thompson, Julie Englefield, Ash Bunce, Mav Regan, Cameron Boal, Jodie Clarke, Jo Cutter

Apologies: Shelli Hulcombe, Martin Brady, Matt Smith, Sarah Petchell (Chaplain),

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<tr>
<th>Item</th>
<th>Discussion</th>
<th>Moved</th>
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<td>2. Confirmation of minutes</td>
<td>The minutes of the meeting held 10 August 2014 were tabled and confirmed as correct.</td>
<td>Mav</td>
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<td></td>
<td></td>
<td>Seconded: Debby</td>
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<td>Carried</td>
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| 3. Tuckshop Report               | Report tabled. In summary:  
• Takings were approx. $5000 largely due to the success of the specials.
• The café will cease next week and the slushie machine will be introduced. The initial set up cost is $249. The slushies are 99% pear based, which is suitable for children with allergies. Cost will be $2.50 for 250ml size slushie.
• Annemarie invited any parents with concerns about the slushies to speak directly with her.                                                                                               | Debby                  |
|                                  |                                                                                                                                                                                                            | Seconded: Kodi         |
|                                  |                                                                                                                                                                                                            | Carried                |
• The Chaplain is continuing to improve the attitude of the members in the Student Council and fostering a sense of responsibility.  
• A morning tea and presentation for Councillor Newton to speak to the Student council will be held.  
• Pancake day was successful and $312 was raised.  
• A number of activities are being held – Crazy hat day, lunch-time challenges, school showcase, book fair.  
• Chaplaincy funding has been secured for 2015 however how schools are to apply for the funding has yet to be released.                                                           | Kodi                    |
<p>|                                  |                                                                                                                                                                                                            | Seconded: Julie        |
|                                  |                                                                                                                                                                                                            | Carried                |</p>
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<th>5. Correspondence In/Out</th>
<th>Corro Received (emails):</th>
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<td>• A large number of emails from parents unhappy with the current School Photograph provider.</td>
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<td>• A concerned parent emailed about the lack of physical education per week for the younger grades and asked this be increased. Cameron has discussed the matter with the parent and explained the allocated time given through the Department as the school is meeting its obligations. In addition, he identified the current activities and initiatives of the Chaplain to try and improve the physicality of the students. A 15/30 program in the morning may be considered in the future.</td>
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<td>• An email was received from parent who asked to be on the School Oval committee.</td>
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<td>• Email received about fixing our School's initiative for 15/16. Noted.</td>
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<td>• Four emails received against the changing of school times.</td>
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<th>6. Executive Committee Decisions</th>
<th>Due to time limitations, the P&amp;C Executive endorsed the implementation of the Student Resource Scheme.</th>
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<td>Noted</td>
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|                                | • Money has been transferred into a high interest account.  
|                                | • OSCH: August income is slightly lower due to illness. Debtors are slightly increased and Trent will follow up the debt collection.  
|                                | • Uniform: Sales were good for the month.  
|                                | • Fundraising: Although it looks like a loss for the month, income was received from tea towels, Einbunpin and the Trivia night. The Tea Towel fundraiser made a profit of $1,335.  
|                                | • Year to date: Tuckshop has made a sound profit and remains affordable for parents. Income and the cost of wages are higher at OSCH. The uniform shop is making a small profit. |
|                                | Moved: Kodi  
|                                | Seconded: Julie  
|                                | Carried                                                                                                                                                        |

| 8. OHSC report                | Report tabled and attached.  
|                                | • The average attendance for August was 94.  
|                                | • First Aid training has been booked for all Educators.  
|                                | • The problem of the stairs from the driveway above osch to the ramp has resurfaced however problems with the fall of the ground make it a difficult issue to solve at a working bee.  
|                                | • Vacation care bookings are open.  
|                                | • Debtors are problematic and Trent will focus on this. |
|                                | Moved: Debby  
|                                | Seconded: Ash  
|                                | Carried                                                                                                                                                        |
**SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING**

**Date:** 10 Sep 2014

| 9. President’s report | a. *Roof Extensions* – an amendment to the grant application was submitted as different screens are needed. This will be done in the Sep school holidays.  
  b. *Uniform shop* – Trent has been asked to paint the new location and install the shelving. Cameron reminded the meeting that he was not to go through any sheeting.  
  c. *Father’s Day stall* - the stall raised $960 and a huge thanks was given to Mav and the volunteers. Stock to the value of approx. $38 was returned.  
  d. *Christmas/Twilight* – Julie has offered to coordinate the event. Each grade is taking on an item to coordinate for the night. | Moved: Debby  
  Seconded: Kodi  
  Carried |
|---|---|---|
| 10. Principal’s report | a. *Book week* – thank you to June, Anita, the monitors and school leaders for their efforts. Sales were approx. $4,500 which meant the school received $1600 worth of books for the library. A parent suggested the wish list be revised next year for the younger grades. Many incidents occurred where preppies were in tears when they did not receive the books on their wish list – this could be creating an unrealistic expectation for the student and financial burden on families.  
  b. *Japanese Students* - The visit by the Japanese students was a huge success.  
  c. *Sailing program* - The sailing program was successful and students had a great time.  
  d. The *student leader program* is underway for next year. Cameron advised that four events are held over the year where students can develop their leadership skills.  
  e. Parent Teacher interviews start this week.  
  f. *Teacher Aid* day is on Friday. Special mention was given to Shorncliffe SS Teacher Aides as they received the highest percentage of those who have achieved a technology certificate.  
  g. The *swimming program* is different this year. Four instructors will be in the pool and staff will be the observer.  
  h. *School times* – this change has now been implemented and communications sent to parents. Office hours will be 8.00am – 3.30pm and children that can’t be collected at 2.45 will be asked to go to the office for pick up. A parent questioned the times for Before School Care (BSC) and After School Care (ASC) – BSC will operate from 7am – 8.45am; ASC from 2.45 – 6pm. These times as well as the release time of students will be confirmed by Matt/Trent. | Moved: Cameron  
  Seconded: Debby  
  Carried |

| 11. Fundraising / Community report | • Christmas Carols/Twilight markets are progressing well. | }
### SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING

**Date:** 20 August 2014

| 12. General Business: | a. *School Photos* – a number of parents contacted the P&C unhappy with the School photo provider. June confirmed this can be reviewed as no formal contract exists. Debby had information about other photographers and will obtain more for the next meeting.  

b. *Graduation* – two members of the graduating committee attended the meeting wanting clarification of the School’s involvement. Historically the graduation dinner has been done on a private basis and arranged by parents with no reference to the School. Cameron advised that he had no problem with the Graduating committee using the school letterhead and communicating ties with the School. Problems may have been raised previously about liability however Cameron was of the opinion the school name should be used as it represents a significant sector of the school community. The P&C advised students shouldn’t be involved in selling tickets for wine or scratchies but recommended they sell tickets at the upcoming Snow Queen event. The Grad Committee aim to fundraise approx $1500 to subsidise the cost of meals, and the P&C recognised a need for the final group of students to meet and celebrate with their support. In the future, the P&C may allocate monies from one of the fundraising activities to be donated to the Grad Committee. In addition to the above, the Grad Committee date claimed selling ice blocks in the last term to raise funds. |

| 13. Ratify new members | Nil new members. |

| 15. **Closed at 8.10pm.** The next Meeting will be on 15 October 2014 at 6.30 for 7pm start. |

Minutes endorsed as true and correct:

- **President’s Signature:** _______________________________________________
- **President Name:** _______________________________________________
- **Dated:** _______________________________________________