SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING

Date: 11 Feb 2015

1. Meeting opened at 7pm by Debby Drago.

Attendance: Debby Drago, Kelly Bretherton, June McCrorie, Kodi Thompson, Julie Englefield, Matt Smith, Kylie Petit, Ash Bunce, Joanna Horan-Barrick, Charm Micklewright, Deb Hamley

Apologies: Paul Bredereck, Cameron Boal, Martin Brady, Chappy Sarah, Mav Regan

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<tr>
<th>Item</th>
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<td>2. Confirmation of minutes</td>
<td>The minutes of the meeting held 12 Nov 14 were tabled and confirmed as correct.</td>
<td>Moved: Matt Seconded: Kodi Carried</td>
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| 3. Tuckshop Report         | • The fridge in the tuckshop has been replaced and the old fridge was donated to Brighton Bulldogs Soccer Club.  
                               • Next week special is nachos.                                           |            |
| 5. Correspondence In/Out   | The Corro Secretary has had to resign due to personal reasons and a replacement will be sought at the AGM. The following correspondence was received:  
                               • Grant opportunity for Artist in Residence – Matt will encourage an interested parent to contact June to organise a combined response.  
                               • Council has confirmed the School was successful in its bid for 8 pieces of the Shorncliffe Pier. Cameron would like to reconstruct a portion of the pier somewhere in the school grounds. | Noted      |
### 6. Treasurer’s report

Report tabled and attached.
- The full financial statement is with the accountant for auditing.
- The Treasurer would like to propose a further amount be transferred into a high interest earning account.
- Tuckshop – sales have slightly increased.
- OSHC – performed quite well and the income has increased compared to the same period last year. Employment costs have decreased which reflect the good management of staff.
- Uniform shop – minimum profit has been made and the movement of stock will continue to be monitored throughout the year.
- Fundraising – has shown a good net profit.

**Motion:** to move $45,000 into a high interest account.

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<th>Moved: Julie</th>
<th>Seconded: Debby</th>
<th>Carried</th>
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### 7. OSHC report

Report tabled and attached.
- Activities were conducted over the holiday and resulted in good attendance numbers.
- The steps down are an ongoing issue for the centre.
- The Centre will look for opportunities to install solar panels throughout the year.
- The overflow room has been a success and the OSHC Manager will purchase new equipment and toys to stock the room.
- The ongoing bad debt has reduced from $780. The other bad debt relates to a family that do not attend the school and as a result policy has changed in these instances to obtain up front payment.
- Congratulations to Tilly who has been promoted to permanent part time. The position was opened to all staff and expressions of interest sought.
### 8. President’s report

- Debby welcomed everyone back from the break.
- **Tuckshop** – the fridge has been replaced.
- **Uniform shop** – the shop opened 2 days at the beginning of the year which was a huge success. Some items were noted as being overpriced and suppliers will be reviewed in the coming months.
- **Election Day** – a huge thank you to the volunteers and home bakers for election day. $940 was made.
- **Prep welcome day** - there was a welcome day on the first Friday of the new term for prep parents.
- **CPR** – everyone did a great job last year and the P&C will support the class parent reps again in 2015.
- **AGM** – the AGM will be held next month and all roles will be vacant and up for nominations. This is the only meeting of the year that you do not have to attend to become a member – simply fill in a nomination form and leave it at the office. A Secretary, Treasurer and Corro Secretary will definitely be needed.
- **Oval upgrade** – in 2014 all fundraising was allocated to the oval upgrade. In the likely event that the grant was unsuccessful the P&C is in a position to fund the upgrade with current and projected funds. This is a massive undertaking and a committee will be sought to drive the project. $20,000 is targeted for this year's fundraising to go towards the project.

#### Moved: Debby
#### Seconded: Kelly
#### Carried

### 9. Principal’s report

- **Enrolments** – 326 students currently which equates to 13 teachers on staff.
- Parent evenings updated, new school time has been implemented, excursions are planned, kick-start programs have begun and photos are scheduled for next week.
- **ICT** – the school has been offered a good deal to upgrade the wifi. There are currently large delays for students and teachers and the upgrade is much needed. The cost is approximately $10,000.

#### Moved: June
#### Seconded: Matt
#### Carried
10. General Business:

a. **Sporting Field Upgrade** – volunteers for a committee will be sought in the newsletter and at the AGM. A list will be put together of key skills/professions that are required.
b. **Spring Fling** – a spring fling has been suggested that follows the format of the Christmas carols with markets. The maypole and disco will be incorporated. Tentative date has been set for Sat 12 Sept in line with book week activities.
c. **Trivia Night** – date has been set for 28/3. The format will be same as last year – tables of 6 to 8 people and this year a dress up theme of 70s. OHSC will offer care for children from 6-9pm.
d. **Term 1 Event** – Velocity was agreed to. Debby will follow up with costs/times etc.
e. **Term 2 Event** – Movie night was proposed for Frid 19 June.
f. **Easter Egg raffle** – the raffle will be drawn at the Trivia night and sales will be made at the Tuckshop.
g. **Mother’s Day/ Father’s Day stall** – a volunteers is needed to coordinate both stalls. A lot of work has already been done for both in terms of gifts.
h. **School Uniform** – Debby proposed offering a sporting house shirt with mascots for purchase by parents and students. June identified they need to be sun smart with a collar and Debby will look into changing the design of the shirt to meet this requirement. In addition, the P&C have not given their formal endorsement to sell the shirts at the Uniform shop so it was recommended that parents contact the supplier directly to purchase the items. Debby will advertise in the newsletter to see if parents are interested.
i. **Enrolment Process** – A parent expressed her concern with the enrolment preference procedure currently undertaken by OHSC. In particular, enrolments seem to be taken on a ‘first in best dressed’ basis and students from other schools are allowed spots over current students of Shorncliffe State School. This means her children must wait approx 20 mins at the office in the afternoons as she is unable to secure a spot.

The parent presented some information from the OSCH Policy/Government regulations which states: “Preferential enrolment to students enrolled at the school where the OSHC service is provided is encouraged”; and “A waiting list should be implemented for student enrolled at other schools and the service should only accommodate these students should they have the capacity and resources to do so”. The P&C meeting discussed giving priority to current students and Matt will respond to the parent directly.
## Ratify new members

No new membership forms received at this meeting.

## Closed at 8.00pm.

Minutes endorsed as true and correct:

President’s Signature: __________________________

President Name: ______________________________

Dated: ______________________________