# SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING

**Date: 13th May 2015**

1. Meeting opened at 7.05pm by Debby Drago.

**Attendance:** Debby Drago, Greg Elliott, Suzanne Geary, Cameron Boal, Julie Englefield, Matt Smith, Clint Roberts, Mav Regan, Paul Bredereck, Ashley Bunce, Charm Micklewright

**Apologies:** Luci Davey, Jenna Harper, Stuart Jarvis, Stephanie Jones

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<tr>
<th>Item</th>
<th>Discussion</th>
<th>Moved</th>
<th>Seconded</th>
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<td>2. Confirmation of minutes</td>
<td>The minutes of the meeting held 11th March 2015 were tabled and confirmed as correct.</td>
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<td>3. Executive Committee Decisions</td>
<td>• $200 Donation will be made towards Sarah and her venture to the Commonwealth Bench Press and Powerlifting Championship in Vancouver, Canada in December 2015</td>
<td>Moved: M Smith</td>
<td>Seconded: S Geary</td>
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| 4. Tuckshop Report                        | • Hot chocolates are now available from the Tuckshop on Wednesday and Thursday mornings before school.  
• The uniform shop is now cashless, if anyone comes in with cash it can be given to Anne in the office to process.  
• Anne Marie would like to say a big thank you to Debby Drago for her help in the Tuckshop including decision making, buying of cooking goods and her support as she makes her job easier.  
• Report tabled, in summary  
• Takings were $1361.68 for the month of April 2015 | Moved: C Micklewright | Seconded: S Geary |
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### 6. Correspondence In/Out

The following correspondence was received:

- Had 1 complaint from a parent about the entertainment book being sent home with the students, we also got an email from a parent happy with the decision to send them home, M Smith will respond.
- QCAN Conference attendance request – Debby, Matt, Greg and Julie will attend, Debby will register all that are attending.
- LED Sign – D. Drago responded, will not be looking at replacing sign this year.
- Hot Cross Bun Money – has been resolved.
- Pier Projects – will be picking up the pier pieces soon.
- COMBIZ Issues – ongoing issues with approvals.
- Pier Projects – Email from a parent who wanted to purchase any additional pieces that the school doesn’t use, will have to wait and see what is left over.
- Artists in Residence Grant Opportunity – Thanks to Danny, Shelly & June, Execs to respond and thank for their help.

### 7. Treasurer’s report

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<th>Report tabled and attached.</th>
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<td>• Tuckshop sales and wages for April are down compared to other months but consistent with April 2014, operating profit is 11% which is an improvement to last year’s 4%.</td>
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<td>• OSCH operating profit is on par with last year, no grants have been received this year to date, the ‘Active after School’ Grant has been unfortunately discontinued.</td>
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<td>• Fundraising – No income banked this month, expenses have been incurred for Mother’s Day Stall and Teacher Aid Morning Tea.</td>
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<td>• Treasurer to follow up on and discuss with Ian regarding the Insurance</td>
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<td>• Treasurer to follow up on query regarding transfer of funds into the accounts</td>
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<td>• Treasurer to follow up on OSHC Subscriptions</td>
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<td>• Oversight re-evaluated for OSHC wages/invoice payments/timesheets. Greg and Trent to work through a process that is easier for both of them, it was suggested that we have a day by day release of invoices which would cover most of everything that comes through OSHC.</td>
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Moved: G Elliot
Seconded: J Englefield
Carried
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| 8. OHSC report | Report tabled and attached.  
• OSHC needs to replace their sofa by the end of the year, it was agreed to look for free/cheap second hand options first.  
• Vacant position at OSCH discussed | Moved: M Smith  
Seconded: D Drago  
Carried |
| 9. President’s report | a. Term 1 event at Velocity was enjoyed by all that attended, would recommend again, kids had the site to themselves and we got a reduced rate.  
b. Thank you to Charm who coordinated the Mother's Day stall and to all the volunteers who helped to wrap and to serve at the stall. Great fundraising event.  
c. Big thank you to Leah Pett who managed the sales of the Entertainment books, she did a lot of liaising with the business and her efforts should be commended.  
d. Thank you to Luci Davey who managed the Family portrait fundraising event which seems to have done well.  
e. Sam Alsop has volunteered to building our Pier Landscaping/sculpture for the school. He kindly offered his truck to also pick up the pieces. Additional timber/cement will need to be purchased; these costs will be advised by Sam at a later date. There most likely will be a working bee in the future for this project.  
f. Spring Fling is planned for the end of Term 3 (Sept 12) Still need to coordinate with Janelle Forbes to see if she is available to coach the girls for the Maypole.  
g. Sporting Field Upgrade Committee – very happy to have them on board. The plan is to proceed with the works at the end of the year with their advisory help. The Committee members are mentioned later in the minutes. | Moved: D Drago  
Seconded: M Smith  
Carried |
### SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING

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| 10. Principal’s report | a. The school is working consistently well  
  b. Mrs Monique Gray from IMG will unfortunately be leaving on Maternity Leave at the end of Term 2, a replacement has not been finalised yet.  
  c. Reading Audit has just been completed; we are going great and received some valuable information on how we are going from it.  
  d. Cross Country – the kids ran really well, 40 kids participated with 2 kids in the bramble bay team  
  e. School Audit – coming up in June  
  f. Anzac Ceremony went very well  
  g. 2016 intake/enrolments are very strong, most likely there will be no placement for out of district students; maximum numbers at this stage is 332. Due to the new government it’s possible that previous class numbers will be reinstated.  
  h. Renewal Program – C&A blocks to be painted, B Block will be patch painted, Toilets painted with the floor to be replaced, the office will be repainted and the vinyl will be replaced.  
  i. Bandwidth has been increased and is now in the correct zone.  
  j. The Prep teachers are off for this week due to the Census  
  k. Grade 4 camp is now happening. | Moved: C Boal  
Seconded: G Elliott  
Carried |

| 11. Oval Upgrade Sub committee Upgrade | Election - positions have been allocated as per below:  
- **President:** Ash Bunce  
- **Communications:** Jenna Harper  
- **Secretary:** Greg Elliott  
- **Project Officers/Advisors:** Paul Brederick and Clint Roberts  
  • The Subcommittee will proceed with the appropriate tendering process and will report back at the P&C meeting  
  • Debby Drago will compile a list of the details of all the committee members so they are kept up to date with all meetings and updates. |
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| 12. General Business: | a) OSHC outside renovations quote  
2 more comparable quotes need to be collected, whilst it is being decided on what the options are for this to be rectified, a barrier will be erected when the Groundskeeper is back from holidays next week.  

b) Discuss Classroom Opening Times  
It was decided that it is up to the Teachers discretion to possibly open classrooms earlier as they also need to ensure they are ready to start the day and have the time to do so.  

c) Christmas Raffle Options  
It was agreed that we can have a Christmas specific raffle this year  

d) Purchase of additional wood/cement to complete the Pier Project  
Sam to advise additional costs to P and C Execs.  

e) Einbumpin Stall  
It was decided to go ahead with the stall for the Einbumpin Festival; we will be selling Homemade Cornish pasties, scones, jam and cream. We are looking at pre-making and baking on the Saturday before the festival. Will need volunteers to assist on the making day and also again some more volunteers for the stall. A silent generator was also requested and Paul Brederick offered his.  

f) Grade 6 Graduation  
Mav Regan spoke for the graduation committee requesting a donation from the P&C Committee as the Seaview Hotel is no longer a graduation option and other places are a lot more expensive or further away. The committee was told that they would need to write a request on paper including more detail eg how much money they were requesting and to also get some quotes for other venues. They also let us know in advance what fundraising ideas they had come up with for this year to raise money including:  
- Sell iceblocks Friday after school  
- Homebake stall once per term  
- Raffle, possibly during the Einbumpin Festival  
- Bay Bistro dinner |

| 13. Ratify new members | Mav Regan and Clint Roberts |
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14. Closed at 8.00pm.

Minutes endorsed as true and correct:

President’s Signature: ___________________________

President Name: ___________________________

Dated: 2-6-15