SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING
Date: 13th July 2016

Meeting opened at 7.00pm by Debby Drago

Attendance:  Debby Drago, Charm Micklewright, Trent Croad, Dani Ruskin, Emma Vine, Annemarie Hayes, Tegan Hooper, Deborah Hamley, Kathrin Frow, Shonah Wraith, Marnie Poulson.

Apologies:  Suzanne Geary, Yvonne Horne, Julie Englefield and Fiona Gooding.
Minutes:  Charm Micklewright

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<tr>
<th>Item</th>
<th>Discussion</th>
<th>Follow up</th>
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<td>1. Confirmation of minutes</td>
<td>The minutes of the meeting held 8th June 2016 were tabled and confirmed as correct.</td>
<td>Moved: EV Sec: YH</td>
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<td>2. SC Report</td>
<td>No report at this meeting.</td>
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<td>3. Executive Committee Decisions</td>
<td>• Leave policy for OSHC &amp; Tuckshop staff</td>
<td>Moved: DD Sec: CM</td>
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| 4. Tuckshop/Uniform Shop Report | • Further Online Ordering Options were discussed: QKR – had a meeting with St Kieran’s Tuckshop Convener regarding this system, there is less than 1% charge to the school and no cost to parents to use – will be investigating set up of costs.  
  • We received a rebate from Smith Crisps over the holidays of $457.10 which was deposited into the Tuckshop account it was an accumulation over the past few years through Quality Foods. | Moved: DD Sec: CM |
| 5. OSHC Report | • The numbers are similar to months March, April and May 2016  
  • There was a higher week 1 vacation care attendance (Highest attendance of the year)  
  • P&L is under budget, revenue is good.  
  • Higher debtors for June due to end of term and EOFY. Families are on holidays and settle after returning. Fee increase would be reflected also. | Moved: DD Sec: DR |

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<td>6.</td>
<td>Chaplain’s Report</td>
<td>Triple PPP Parenting program is coming is starting on the 11th August.</td>
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<td>Moved: Sec:</td>
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<td>7.</td>
<td>Correspondence In &amp; Out</td>
<td>Neighbour complaint regarding the graffiti that occurred over the school holidays and the progress of the mural on the wall. They were replied to from a member of the Executive.</td>
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| 8. | Treasurer’s Report | There has been a good profit at the tuckshop this month and the uniform shop has increased sales due to more students enrolling.  
In OSHC the focus will be on reporting against the budget. |
|   |   | Moved: DD Sec: EV |
| 9. | President’s Report | Mural  
Will need help with installing the murals in August in time for the Spring Fling  
The photos are being scanned at Lava, the background of the wall was discussed and it was decided by the committee that the opinion of a professional would be trusted. |
|   |   | Moved: DD Sec: CM |
| 10. | Principal’s Report | Sports Carnival  
Feedback is encouraged about the split of the Prep – Year 2 and the Year 3 to 6 to decide whether it will be a permanent change.  
Resources  
All classrooms have new furniture to encourage reading, writing and word work  
Furniture has also been purchased for spare classrooms for small group work. These will also be used for staff professional development and staff meetings.  
Professional Development  
School priority for this term is reading and data.  
School Opinion Survey  
This survey is undertaken each year, this survey helps to identify what we, as a school, do well and how we can improve. Information has been sent home, we encourage this to be completed so we can continue to change and improve. |
|   |   | Moved: DD Sec: CF |
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11. General Business
   - Changes to legislation regarding vaccinated children enrolled at OSHC
     It has been decided that the OSHC service will not be adopting the new legislation and it will remain unchanged.
   - Spring Fling Update
     All the stalls are allocated, a map and schedule need to be organised for the day. It has been decided to open it to external stalls but this in not including food or drink, this will be advertised in the school newsletter.
     There will be rides hired, options are still being discussed.
   - School Retaining Wall Mural
     Update in President’s report
   - Sports Day Grade Split feedback
     There was some feedback on the night, most of it was positive. It was great that the day was less stilted, less time for the younger grades just sitting around. Easier to follow for the parents. Unfortunately was a little hard for parents in the different grades to have 2 days off work in a row to watch all children, one remedy for this is having the sports day on different weeks. It was felt it was a well organised day, was very helpful to have the older grades available to help at the younger sports carnival.

12. Ratify new members
    No new members

13. Actions outstanding
    - Bus Zones – Emma to ask about whether bus zones are Temp/Perm for St Pats.
    - Quotes for OSHC
    - Assets lists for tuckshop & OSHC

Moved: DD
Sec: CM

Moved:
Sec:

EV

15. Closed at 8.50pm.

Minutes endorsed as true & correct:

President’s Signature:  

President Name:  

Dated: 17-August-16.