SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING

Date: 8th June 2016

1. Meeting opened at 7.00pm by Debby Drago


Apologies: Trent Croad, Sarah Petchell and Julie Englefield

Minutes: Charm Micklewright

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Follow up</th>
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<td>1. Confirmation of minutes</td>
<td>The minutes of the meeting held 11th May 2016 were tabled and confirmed as correct.</td>
<td>Moved: DD Sec: CM</td>
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<td>2. SC Report</td>
<td>No report at this meeting.</td>
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| 3. Executive Committee Decisions | • Order 30 aprons for the volunteers at the Tuckshop along with the hats with logos.  
• Book in drummers to perform at the spring filing.  
• OSHC needs to get 3 quotes for a new couch, will be discussed with Ian (Accountant) and Trent Croad.  
• Will once again look into barrier options for the OSHC shortcut from the school driveway, it is unsafe for students to walk down. | 3 quotes for couch Moved: SG Sec: CM |
| 4. Tuckshop/Uniform Report | Online Ordering Options:  
Flexi (was leaning towards this option) – Free setup, online ordering for uniform shop, online payments for school programs an option, at the moment they are waiving set up costs, they provide the labels, cost will equal 22% of the takings, parents will have a fee of 22c per break order.  
Munch - $79 per week, need to buy labels and printers, cost for parents = $3 per term.  
There is no restriction on a minimum order per tuckshop day for either of these options, possibly have a trial mid term 3. The tuckshop will not be going cashless, there will be still that option in place. | Moved: EV Sec: GE |
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| 5. | OSHC Report | • Requesting a pathway/stepping stones from the top of OSHC stairs to the roadway for safe access. This is a high use zone and the area is used by children (particularly Prep), parents and staff. (Fall risks are high) If we could come up with an idea to revitalise this unsafe area all would benefit. Executive discussing whether it is an option to fence off this access.  
• Karin Assenbruck has asked to step down from the Assistant Coordinator role and reduce working hours. A replacement PT Assistant Coordinators position has been advertised and interviews to take place in June  
• Once again noted that OSHC is in desperate need for a new couch, they are just requiring 3 quotes to get the process started for purchase. | Moved: SG  
Sec: CM |
| 6. | Chaplain’s Report | • Attendance at the 5/6 leadership camp  
• Environmental teams have continued their campaign towards improvement of the litter and waste around the school. Posters have been made to create awareness.  
• Increased amount of time spent on social and emotional support with grade 3 students, and grade 4 girls working with group dynamics.  
• Chappy week was celebrated with a free sausage sizzle on the 1st June. Parent Volunteers, Annamarie and students helped to hand out over 300 sausages on the day.  
• Chaplaincy will be supporting the ‘Talk about it program’ in term 4  
• Extracurricular involvement in Local Chaplaincy Committee for Sandgate SS, Chaplaincy development days and Staff cook off.  
• We are planning on have the Triple P parenting course at the school in term 3, it is still in the planning stage at the moment and we are taking expressions of interest.  
• Upcoming: Massage therapist arranged for teachers courtesy of the Chaplaincy, representation at the World Championships in Texas, Chaplaincy conference 1-4 August; Cookie fundraiser in term 3, Pancake and Pajama Day 27th July, Student Council Initiative ‘Adopt a backpack’ 7-9 Sept. | Moved:  
Sec: |
| 7. | Correspondence In & Out | • Resignation of the Treasurer due to accepting the position of Admin for OSHC  
• Resignation of the Fundraising Coordinator, Ash Bunce. (thanks??) | Moved: DD  
Sec: JE |

Quotes for new couch
### 8. Treasurer’s Report
- Treasurer’s report not available

### 9. President’s Report
- **Spring Fling.**
  P and C are happy to be booking the Tokoton drumming group as the opening act for the Spring Fling. It is a group of three drummers who play the large Japanese drums. Looking at hiring a fat fryer on the day for hot chips. Hoping to get the oil and chips donated. Will need 2-4 parents to volunteer to manage it as it is likely to get busy. Parents will need to notify Fiona or myself.

- **Maypole**
  Girls continue to practice the Maypole every Friday morning. Next term will be sending out permission notes to the year ones’ parents requesting them to be flower girls. Traditionally they wear long floral dresses and throw flower petals around the Maypole before the dance. There is one page boy and a Maypole Queen. Anyone who has access to flowers/flower petals or small cane baskets for the girls to hold please see myself or Tegan Hooper.

### 10. Principal’s Report
- **Term 3 Agenda:**
  Focus is on whole school, consistent approach to teaching and reading through Daily 5 and CAFE leading to improvement in reading data.

- **Budget & Resourcing**
  Have purchased new chairs for the library, professional texts for staff reference. 8 laptops and laptop trolley have been purchased for grade 3 and will be in class next week. We are looking at what else needs refurbishment in the school.

- Reports cards sent out via email on the last week of school, parents can organise an interview with the teacher if required.

- The School Annual Report for 2015 will be available on the school website for download for those interested; hard copy will be available in the office for those unable to access it electronically.

- The Literacy and Numeracy coaches, Deputy Principal and Principal attended a learning Fair; it was a great opportunity to collaborate within a professional network of leaders.

- All staff contracts have continued for Term 3, Mr Boal is taking a further term of Long Service Leave so Emma will continue as Acting Principal.

- Creative Dance Industries will be starting dance classes in Term 3, 12th July.

- NAIDOC week, we will be organising some cultural activities and workshops for students in the first week back at school.
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| 11. General Business | Moved: SG  
|-----------------------|-------  
| **Nominations for Treasurer & Fundraising** | Sec: CM  
| The position of Treasurer has been filled by Yvonne Horn  
| The position of Fundraising Manager will be filled by Marnie Poulsen & to be assisted by Fiona Gooding.  
| **Changes to legislation regarding vaccinated children enrolled at OSHC**  
| After much discussion and reading the correspondence sent in by 3 different people it was decided that more time would be given for people to read the changes to the legislation before voting. The vote will definitely be happening at the next meeting on the 13th July.  
| **Centenary Committee**  
| Expressions of interest are still being sought from those parents and carers interested in being involved  
| **Spring Fling Update**  
| Organisation is well underway, leading up the team is Suzanne & Fiona the stalls that are being held are:  
| Prep – Home Bake  
| Grade 1 – Chocolate Wheel and ice creams  
| Grade 2 – Soccer Shoot Out  
| Grade 3 – Popcorn  
| Grade 4 – Cent Auction  
| Grade 5 – Unknown  
| Grade 6 – Cold Drinks  
| P&C – BBQ & Devonshire Tea  
| Suzanne Geary – organising games  
| Fiona will investigate how to involve Emergency Services and see if they can also attend. An option for the School Council is to organise a 'Guess the Teacher' stall. A decision needs to be made about the cost of the stalls.  
| **St Pat’s Bus Zone**  
| Miss Vine will phone the council and make some enquiries about the permits for this bus zone as it making it unsafe for our students with the additional cars in the street. |
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| **Council Footpath/proposed School sign on Friday St**  
The Council incorrectly put a cross path on the corner of the pathway where the School sign will be installed. This will need to be rectified by the Council. |
| **Art Classes**  
Dani Ruskin will be doing Pottery after school, it will be $99 per person ($16.50 per class) in Term 3, it will be 6 weeks, Mon to Wed. It will be discussed further where the art classes will be held. |
| **School Retaining Wall Mural**  
The selection of the photos for the wall will all depend on the quality of the photos available, we need originals, they need to be of a certain resolution to get them to the appropriate size, needs to be of landscape format.  
Debby Drago & Suzanne Geary have been working tirelessly trying to find appropriate photos, the process is still underway, we are hoping to have the wall complete for the Spring Fling in September. |

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<th>12. Ratify new members</th>
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<td>All renewing or new members ratified</td>
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<th>13. Actions outstanding</th>
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<td>Look into a maintenance program for lawn; will talk to Golf Club about their program.</td>
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<td>Bus Zones – Emma to ask about whether bus zones are Temp/Perm for St Pats.</td>
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<td>Assets lists for tuckshop &amp; OSHC</td>
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15. Closed at 8.50pm.

Minutes endorsed as true & correct:

President’s Signature: 

President Name: 

Dated: 13 July 16.