SHORNCLIFFE STATE SCHOOL P&C GENERAL MEETING

Date: 11<sup>th</sup> May 2016

1. Meeting opened at 7.00pm by Debby Drago


Apologies: Charm Micklewright, Ashley Bunce

Minutes: Suzanne Geary

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Follow up</th>
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<td>1. Confirmation of minutes</td>
<td>The minutes of the meeting held 13&lt;sup&gt;th&lt;/sup&gt; April 2016 were tabled and confirmed as correct.</td>
<td>Moved: GE Sec: JE</td>
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<td>2. SC Report</td>
<td>• Decision to support the following causes through 2016: Salvation Army and the Backpack initiative; Cancer Council – Pink Day; Guide Dog Association – puppy litter adoption; Pyjama Day; Daniel Morcombe Foundation; School yard sports activities; ideas to increase Student Council funds (purchase of new soccer nets); You can do it days; Hosting 96.5 FM • Attended the Leadership camp and training • Attended a Salvation Army presentation • Visit from Guide Dog Association • Held a colouring completion to raise money for SC initiatives • Will now be making a presentation at each P&amp;C meeting</td>
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<td>3. Executive Committee Decisions</td>
<td>• Welcome and thanks to Student Council representatives for attending the meeting • Interviews for the Administration role have been concluded. It is the recommendation of the P&amp;C executive that Greg Elliot be offered the Administration role on the proviso that he resigns as the Treasurer • Replacement computer has been purchased for accountant. • Grant application for money to fund retaining wall images was successful but did not extend to purchase new sound system</td>
<td>Moved: SG Sec: DD</td>
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|   | Tuckshop/Uniform Report                                                                 | Moved: EV  
|   |                                                                                       | Sec: GE  
| 4. | - Struggling to get volunteers this term                                              |                                                                 |
|   | - Annemarie is still waiting for complete costs from flexi-schools.                   |                                                                 |
|   | - New ice-blocks from Home Icecream are selling well. Introductory pricing has        |                                                                 |
|   |   increased by 50 cents per unit to $1.50                                            |                                                                 |
|   | - HOG breakfast cost of goods are $318                                               |                                                                 |
|   | - Winter jackets are due to arrive next week.                                         |                                                                 |
|   | - New hats will be ordered later in term 2 with logo embroidered onto them. Cost is |                                                                 |
|   |   still to be decided.                                                                 |                                                                 |
|   | - Emma had concerns about confusion among staff as to what foods are available       |                                                                 |
|   |   for purchase before school. Annemarie only sells Anzacs and muffins.                |                                                                 |
| 5. | OSHC Report                                                                           | Further discussion needed for cancellation policy. Moved: GE  
|   |                                                                                       | Sec: EV  
|   | - The sign for OSHC needs to be updated.                                              |                                                                 |
|   | - Cancellation of vacation care after Friday of the week prior to vacation care will  |                                                                 |
|   |   incur cancellation fee                                                               |                                                                 |
|   | - New computer has been purchased for educational purposes                            |                                                                 |
|   | - OSHC is desperately needs a new couch                                               |                                                                 |
|   | - Karen and Trent are concerned children are buying multiple ice-creams and eating    |                                                                 |
|   |   them instead of afternoon tea. Asked if there was a way to limit to one per child. |                                                                 |
|   |   Annemarie said this was hard to ensure as ice-creams as children purchase on       |                                                                 |
|   |   behalf of others and was a grade 6 fundraiser.                                      |                                                                 |
### Chaplain’s Report
- Mentoring focus on Student Council taking charge of their own meeting and alternating roles to gain the experience
- Captains encouraged to attend P&C meeting and deliver a report
- Attendance at the 5/6 leadership camp
- Increased amount of time spent on social and emotional support with friendship groups, chappy chats with students with trauma and parent/family support
- Chaplaincy will be supporting the ‘Talk about it program’ in term 4
- Extra curricular involvement in 96.5 FM, Local Chaplaincy Committee, Chaplaincy development days, Parade, Staff Cook off.
- Attendance at a professional supervision in term 1 and 2 at Mates for Mates
- Professional development: CPR refresher course and 2 online HR courses outside school hours
- Upcoming: Chappy week May 16, representation at the World Championships in Texas, Chaplaincy conference 1-4 August, Cookie fundraiser in term 3

### Correspondence In & Out
- Only incoming mail this month was the applications for the admin position vacant

### Treasurer’s Report
- Treasurer’s report pending

### President’s Report
- President’s report pending
### Principal’s Report

- **Actions from previous meeting:**
  - School Budget Contribution to Oval upgrade – School covered difference between invoice and P&C/DET donations totalling 7050. Also $660 for arborist. $10,000 budget for oval maintenance, $5000 of which was used to remove and replace water pump.
  - Creative Dance opportunity for boys in term 3.
  - Oval use will be rotated as much as possible for sports, lunch time use and OSHC to reduce impact on grass.
- **Moderation:**
  - All staff will participate in a Cluster Moderation in week 9.
- **Sports:**
  - Inter-school and Intra-school sports training commences Friday 20 May for years 4-6.
  - Junior athletics carnival Wednesday 22 June for Prep – 2.
  - Inter-house athletics carnival on Thursday 23 June.
  - Free dress day is moved to last day of school term.
- **Learning walks:**
  - Principal and Deputy have been conducting learning walks talking to children about their book choices during literacy lessons. Walks give direct feedback to consider.
- In the process of purchasing laptops and a storage trolley for year 3 classes.
- **P&C Day Friday 13 May is an annual, statewide celebration of Parents’ and Citizens’ Association.**

### Oval Upgrade Sub Committee

- New footpath along signal row is scheduled to be completed in early June.
- Quote for gate has come in at $800.
- The oval upgrade has been delivered.
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12. General Business
   - **School retaining wall**
     Debby made a grant application to cover the costs of mural for retaining wall and also a new sound system. Grant was approved for wall mural but not for sound system.
   - **Centenary Committee**
     Julie suggested the need for a committee to prepare for the Centenary activities and expressions of interest are being sought from those parents and carers interested in being involved.
   - **Changes to legislation regarding vaccinated children enrolled at OSHC**
     Discussion among school community encouraged on altering school policy to exclude non-immunised children from OSHC with a vote being taken at the next meeting on July 8. Discussion at 11 May meeting revealed a majority support to remain inline with the school policy and to only exclude non-immunised children (medically exempt or otherwise) on outbreaks.

13. Ratify new members
   All renewing or new members ratified

14. Actions outstanding
   - Look into a maintenance program for lawn; will talk to Golf Club about their program.
   - Bus Zones – Emma to ask about whether bus zones are Temp/Perm for St Pats.
   - Find out how durable mural images are
   - Ann Marie to get back to P&C regarding cost of new embroidered hats

14. Closed at 8.30pm.

Minutes endorsed as true & correct:

President’s Signature: 

President Name: 

Dated: 8 June 16.